

Borough Council of
**King's Lynn &
West Norfolk**



Regeneration and Development Panel

Agenda

Tuesday, 12th January, 2021
at 4.30 pm

**Remote Meeting on Zoom and available for
the public to view on [WestNorfolkBC on You
Tube](#)**



King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX
Telephone: 01553 616200

Wednesday 23rd December 2020

Dear Member

Regeneration and Development Panel

You are invited to attend a meeting of the above-mentioned Panel which will be held on **Tuesday, 12th January, 2021 at 4.30 pm** as a **Remote Meeting on Zoom and available for the public to view on WestNorfolkBC on You Tube - Zoom and You Tube** to discuss the business shown below.

Yours sincerely

Chief Executive

AGENDA

1. Apologies for absence

To receive any apologies for absence.

2. Minutes (Pages 5 - 9)

To approve the minutes of the previous meeting.

3. Declarations of Interest

Please indicate if there are any interests which should be declared. A declaration of interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the Member should withdraw from the room whilst the matter is discussed.

Those declarations apply to all Members present, whether the Member is part of the meeting, attending to speak as a local Member on an item or simply observing the meeting from the public seating area.

4. Urgent Business

To consider any business which, by reason of special circumstances, the Chair proposes to accept as urgent under Section 100(b)(4)(b) of the Local Government Act, 1972.

5. Members Present Pursuant to Standing Order 34

Members wishing to speak pursuant to Standing Order 34 should inform the Chair of their intention to do so and what items they wish to be heard before a decision on that item is taken.

6. Chair's Correspondence

If any.

7. Local Cycling and Walking Infrastructure Plan (30 minutes) (Verbal Report)

To receive information from the Regeneration Programmes Manager and the Lead Project Officer from Norfolk County Council.

8. CIL Governance Monitoring Update (20 minutes) (Verbal Report)

To receive a verbal update on progress.

9. Tourism Support Grants - Case Studies and Update (30 minutes) (Verbal Report)

To receive information from the Regeneration Programmes Manager.

10. Public Realm Action Plan Update (20 minutes) (Verbal Report)

To receive a verbal update following the session the Panel held at the previous meeting, putting forward suggestions for the Action Plan.

11. Work Programme and Forward Decision List (Pages 10 - 16)

12. Date of the next meeting

To note that the next meeting of the Regeneration & Development Panel is scheduled to take place on 23rd February 2021.

13. Exclusion of Press and Public

To consider passing the following resolution:

“That under Section 100(A)(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A to the Act”.

14. EXEMPT - Future High Street and Towns Fund Update (10 minutes) (Verbal Report)

To receive a verbal update from officers.

To:

Regeneration and Development Panel: Miss L Bambridge, F Bone, Mrs J Collingham (Chair), M de Whalley, B Jones, J Lowe, C Manning, C Morley, T Parish (Vice-Chair), S Patel, Mrs V Spikings and D Whitby

Portfolio Holders:

Councillor R Blunt – Portfolio Holder for Development
Councillor E Nockolds – Portfolio Holder for Culture, Heritage and Health
Councillor G Middleton – Portfolio Holder for Business Development

Officers

Duncan Hall – Assistant Director
Jemma Curtis – Regeneration Programmes Manager
Alan Gomm – Planning Policy Manager

By Invitation

Matthew Haywood – Norfolk County Council

BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK

REGENERATION AND DEVELOPMENT PANEL

Minutes from the Meeting of the Regeneration and Development Panel held on Tuesday, 10th November, 2020 at 4.30 pm in the Remote Meeting on Zoom and available for the public to view on WestNorfolkBC on You Tube - Zoom and You Tube

PRESENT: Councillors J Collingham (Chair), L Bambridge, F Bone, M de Whalley, A Dickinson (substitute for C Manning), B Jones, J Lowe, C Morley, T Parish, S Patel, V Spikings and D Whitby.

Portfolio Holders:

Councillor R Blunt – Portfolio Holder for Development
 Councillor G Middleton – Portfolio Holder for Business Development
 Councillor E Nockolds – Portfolio Holder for Culture, Heritage and Health

Members Present Under Standing Order 34: Councillor J Rust

Officers:

Philip Bayfield, Corn Exchange Manager – Alive West Norfolk
 Jemma Curtis, Regeneration Programmes Manager
 Neil Gromett, Managing Director – Alive West Norfolk
 Duncan Hall, Assistant Director
 Karl Patterson, Housing Development Officer

By Invitation:

Graeme Massie – Graeme Massie Architects

RD151: WELCOME AND INTRODUCTIONS

The Chair informed the Panel that the meeting was being broadcast live on You Tube.

[The recording of the meeting is available here.](#)

RD152: APOLOGIES FOR ABSENCE

An apology for absence was received from Councillor Manning.

RD153: MINUTES

RESOLVED: The minutes from the previous meeting were agreed as a correct record.

RD154: DECLARATIONS OF INTEREST

There was none.

RD155: **URGENT BUSINESS**

There was none.

RD156: **MEMBERS PRESENT PURSUANT TO STANDING ORDER 34**

Councillor Rust.

RD157: **CHAIR'S CORRESPONDENCE**

There was none.

RD158: **HOUSING UPDATE**

[Click here to view the recording of this item.](#)

The Housing Development Officer provided the Panel with an update on the Housing Needs Assessment and Affordable Housing delivery as attached.

The Chair thanked the Housing Development Officer for his presentation and invited questions and comments from the Panel, as summarised below.

In response to a question from Councillor Bone, the Housing Development Officer explained shared ownership, discount market housing and how this could be protected and enforced.

In response to a question from Councillor Bambridge it was clarified that living in a shared house, or HMO, should not have an effect on Housing Benefits.

Councillor Rust addressed the Panel under Standing Order 34 and the Housing Development Officer responded to her questions explaining the rate of increase in housing stock, the formula used for the Housing Needs Assessment, some of which was determined by Government, and how the Assessment was tailored to take into consideration the demographics of the area. The Housing Development Officer also outlined the proposed changes to national Affordable Housing thresholds and explained that it is proposed by the government that designated rural areas would be exempt.

Councillor Morley made reference to Climate Change and felt that all Policies of the Council should have consideration to Climate Change going forward.

RESOLVED: The Panel noted the update.

RD159: CORN EXCHANGE CINEMA UPDATE

[Click here to view the recording of this item.](#)

The Panel received an update on the Alive Corn Exchange Cinema, as attached.

The Chair thanked the Corn Exchange Manager for his report and invited questions and comments from the Panel, as summarised below.

In response to a question from Councillor Jones, the Corn Exchange Manager, explained that the showing of the football was carried out in line with Government Guidelines and a plan had been agreed with Environmental Health and the Police.

Councillor Rust addressed the Panel under Standing Order 34, and it was confirmed that the football was shown in the Theatre.

The Vice Chair, Councillor Parish asked if the Corn Exchange were using any single use plastics and encouraging recycling. It was explained that recyclable and reusable materials were used where possible and further ways to reduce the amount of single use plastics were being looked at.

Councillor Bone suggested getting local talent in the theatre. The Corn Exchange Manager explained that this was difficult as local groups could not rehearse in groups larger than six. He also explained that lots of different options would be looked at to try and make use of the theatre, including local bands.

In response to a question from the Chair, Councillor Collingham, it was confirmed that the theatre and cinema could be used at the same time, start times were just staggered. It was confirmed that soundproofing was in place.

The Chair commented that she had visited the cinema and was very impressed with the facilities and the staff.

RESOLVED: The update was noted.

RD160: PUBLIC REALM IMPROVEMENTS - SUGGESTIONS FROM THE PANEL

[Click here to view the recording of this item.](#)

The Regeneration Programmes Manager explained the opportunities the Council had to spend grant funding on public realm improvements across the borough. Graeme Massie, who was producing a public realm action plan on behalf of the Council, was also in attendance.

The Panel suggested the following:

- Tidy up wasteland areas. Reference was made to a piece of land near the bus station.
- Outdoor seating on the Tuesday and Saturday Market Place.
- Canopies.
- Improvements and increasing the amount of public toilets.
- Benches on the coast walk between Heacham and Hunstanton.
- Upgrade of Baker Lane toilet facilities.
- Giant Chess Set on the Tuesday Market Place.
- Functional Art and Art displays.
- Covered Market and improvements to the existing Market
- Micro Parks
- Improvements to alleyways and tidy up eyesores.
- High Street paving repairs
- Walkable fountains.
- Attractive lighting.
- Stepped seating.
- More seating in the town centre.
- Changing Places toilet provision.
- More colour.
- Permanent Table Tennis.
- Information boards at car parks.
- Improvements to the appearance of London Road.
- Vertical gardens.
- Painting the old railway gates at Edward Benefer Way.

RESOLVED: The comments and suggestions from the Panel would be taken into consideration as appropriate.

RD161: **WORK PROGRAMME AND FORWARD DECISION LIST**

RESOLVED: The Panel's Work Programme was noted.

RD162: **DATE OF THE NEXT MEETING**

The next meeting of the Regeneration and Development Panel would be held on Tuesday 21st January 2021.

RD163: **EXCLUSION OF PRESS AND PUBLIC**

RESOLVED: That under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Scheduled 12A to the Act.

RD164: **EXEMPT - CITB UPDATE**

The Assistant Director provided the Panel with an update and responded to questions and comments from Members of the Panel and Councillor Rust under Standing Order 34.

RESOLVED: The update was noted.

The meeting closed at 6.30 pm

REGENERATION AND DEVELOPMENT PANEL WORK PROGRAMME 2020/2021

DATE OF MEETING	TITLE	TYPE OF REPORT	LEAD OFFICER/ ATTENDEE	OBJECTIVES AND DESIRED OUTCOMES
17th June 2020	Officer update on the current situation and the impact this will have on the Panel Work Programme. To include cycling/walking strategy, Future High Streets and Towns Fund	Update	Duncan Hall and Alan Gomm	
	Carried forward from April Meeting - Corn Exchange Cinema Update.	Update	Mark Fuller	
	Carried forward from April Meeting - Quarter 3 2019/2020 Performance Monitoring Report	Monitoring	Ged Greaves	
	CIL Governance Task Group Update	Update	Alan Gomm	To receive an update
	Future Housing Plans – Verbal Update	Update	Duncan Hall	
	Suggestions on Future Town Regeneration Plans		Chair	
21st July 2020	Corporate Performance Monitoring – Full Year	Performance Monitoring	Ged Greaves	
	Sail the Wash Update	Update	Jason Richardson	
	EXEMPT - Towns Fund and Future High Street Update	Update	Duncan Hall and Jemma Curtis	
1st September 2020	Customs House EXEMPT – Slipped to October		Duncan Hall	
	West Winch Update		Duncan Hall and Nikki Patton	
	Presentation from Ben Colson – The role of buses: understanding the legislative, regulatory and funding framework	Information	Ben Colson	Presentation that was originally cancelled because of lockdown.
	Scrutiny and the Executive Protocol	Policy Development		
	Update on the Rail Network		Peter Jermamy	

	Town Investment Fund Update		Duncan Hall	
6th October 2020	Town Investment Fund		Jemma Curtis and Duncan Hall	Pre briefing on the plan that has been developed and is set to be submitted.
	Housing Development Update		Dale Gagen, Karl Patterson and Duncan Hall	To include Parkway Development, Housing Needs Assessment, Affordable Housing and delivery of housing on Council sites.
	EXEMPT – Customs House Update		Duncan Hall and Mark Fuller	Update
	King’s Lynn Heritage Action Zone Update		Humphrey Jamieson	Update
10th November 2020	Housing Update	Update	Karl Patterson	To include Housing Needs Assessment and Affordable Housing
	Public Realm Improvements – Suggestions from the Panel to inform the Public Realm Action Plan	Policy Development	Jemma Curtis	An opportunity for the Panel to make suggestions on public realm improvements.
	Corn Exchange Cinema Update	Update	Neil Gromett	To receive an update on the first few weeks operation of the Cinema
	EXEMPT – Update on site at Bircham Newton	Update	Duncan Hall	To receive an update as requested by a Member of the Panel.
12th January 2021	Local Cycling and Walking Infrastructure Plan		Jemma Curtis.	As requested by the Panel
	Case Studies and Update – Tourism Support Grants		Jemma Curtis	As requested by the Panel
	CIL Governance and Monitoring Update	Update	Alan Gomm	Update following on from work of the Task Group
	Public Realm Action Plan	Update	Jemma Curtis	Update following

				discussions held by the Panel on 10 th November.
	EXEMPT – Future High Street and Towns Fund Update	Verbal Update	Jemma Curtis and Duncan Hall	To keep the Panel updated on progress.
23rd February 2021				
13th April 2021				

To be scheduled

- Southgates
- King's Lynn Port
- Heacham Beach Development opportunities
- Business Improvement District Update
- Hunstanton Masterplan Update

FORWARD DECISIONS LIST

Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
5 January 2021						
	The Audit Committee Effectiveness report	Non	Cabinet	Leader Asst Dir Resources		Public
	Council Tax Support: Final Scheme For Working Age People For 2021/2022	Non	Council	Housing Asst Dir Resources		Public

Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
2 February 2021						
	Budget and Capital Programme	Key	Council	Leader Asst Director Resources		Public
	Food Waste Collection	Key	Council	Environmental Services and Public Protection Asst Dir Operations and Commercial		Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)
	Garden Waste Composting Procurement	Key	Cabinet	Environmental Services and Public Protection Asst Dir Commercial Services		Part Public Part Private - Contains exempt Information under para 3 – information

						relating to the business affairs of any person (including the authority)-
	Strategic Property Acquisition	Key	Cabinet	Business Development Asst Dir Property & Projects – M Henry		Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)
14	Southend Road and Hunstanton Bus Station	Key	Council	Project Delivery Asst Dir Companies and Housing Delivery – D Gagen		Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)
	Parkway	Key	Council	Project Delivery Asst Dir Companies and Housing Delivery – D Gagen		Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)
	Salters Road, King's Lynn	Key	Council	Project Delivery Asst Dir Companies and Housing Delivery – D Gagen		Private - Contains exempt Information under para 3 – information relating to the business affairs of any person

						(including the authority)
--	--	--	--	--	--	---------------------------

Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
16 March 2021						
	Fens Biosphere	Non	Cabinet	Climate Change and Commercial Services Asst Director – S Ashworth		Public
15	Lynnsport one	Key	Council	Project Delivery Asst Dir Companies & Housing Delivery – D Gagen		Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)
	Local Plan Review Documentation – Pre Submission	Key	Council	Development Exec Dir – G Hall		Public
	Norfolk Strategic Planning Framework – Green Infrastructure and Recreational Impact Avoidance and Mitigation Strategy (GI / RAMS)	Key	Cabinet	Development Exec Dir – G Hall		Public
	Norfolk Strategic Planning Framework document (v3 2020)	Key	Cabinet	Development Exec Dir – G Hall		Public

Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
May 2021 date to be confirmed						
	Major Housing Project 2	Key	Council	Project Delivery Asst Dir Companies and Housing Delivery – D Gagen		Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)
	Update to the Major Project Board Terms of reference	Non	Cabinet	Leader Asst Dir Property & Projects – M Henry		Public